

Stay Cyber Safe This Holiday Season

Phishing Emails

- **Verify** the senders address and avoid clicking on links or downloading attachments if you're unsure
- Treat unexpected seasonal greetings emails with **caution**
- **Be cautious** of any emails requesting personal information especially if it is from an unfamiliar source
- **Report anything suspicious** to IT or management team. Its better to be safe than sorry



Online Shopping

- **Check the URL** is spelt correctly and look for "https://" and a **padlock** symbol in the address bar
- Only pay using either **credit cards** or **trusted payment platforms**
- Stick to **known retailers and official apps** (With the exception of Temu. Use their website rather than their app if you value your privacy)
- **Beware** of deals that are too good to be true



Security Best Practice

- **Update** your systems regularly (software, antivirus, firewalls)
- Use **strong, unique passwords**
- Use 2-factor or **Multi-factor authentication** wherever possible
- **Back up** your data (have at least 1 other copy)
- **Educate** staff on security best practice and current threats

